

# Transportation and Safety on Outings Policy

The safety of your child is paramount and we have therefore put together the following procedures regarding the transportation of children in my car and on public transport.

## Car Safety

- I have a full, clean driving license, which is available for you to see on request.
- I will ensure my car is in a roadworthy condition, with a valid MOT certificate and road tax.
- I will ensure I have adequate motor insurance, which covers business use for childminding and that the certificate is available for you to see upon request.
- I will ensure that all car seats are correctly fitted, following the manufacturer's instructions, that they are age and stage appropriate for the children using them, and that children are correctly strapped into them at all times. I am also happy to use car seats provided by parents if necessary.
- I will ensure that the maximum number of passengers for the car is never exceeded.
- I will ensure that the child safety locks are in use on my car, along with window locks.
- I will never leave a child unattended in the car.

## General

- I will teach children about the dangers of cars and roads in an age-appropriate way.
- I will advise you in advance if we are making any trips in the car or on public transport, except any scheduled school runs/outings which you will already be aware of.
- I will always carry a mobile phone with me in case of an emergency but will not answer it while driving. I will return calls on my return to the setting, unless urgent.
- I will always carry identification for me and emergency contact details for minded children in case of an emergency.
- I will always carry a first aid kit in the car in case of an accident or emergency.
- I will discuss with the children how to stay safe and what is appropriate behaviour before leaving the setting.

If your child suffers from travel sickness, please let me know immediately and we can discuss the practicalities in more detail.

To ensure the safety and welfare of all children on outings, we will inform parents **in writing** before taking children on any local outings by foot and will request written parental permission for any outings that require a car journey or use of public transport.

## We will take with us everything we may need, including:

- emergency contact details for the children
- a first-aid-kit
- spare clothes
- a mobile phone
- drinks and a healthy snack
- suitable protection from the predicted weather, e.g. wellies, gloves, sun cream, snow shovel (Please also see my Sun Protection Policy.)

Emma's Explorers Childminding Service

Date: 01 2024

Review Date: 07 2024

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**We have developed procedures for what to do in case of an emergency. We have:**

- programmed an ICE (in case of emergency) contact number into my mobile phone, which can be accessed without my security password;
- ensured that my ICE contact has up-to-date emergency contact details for all minded children in my care;
- produced an up-to-date card with details of the children's emergency contact details, which we carry with us on outings in case my phone should be lost or stolen.

We always make sure that we have visited the destination of any outings before taking minded children with out and have considered any potential risks and how to minimise them.

We will endeavour to ensure that any outings fit in with the needs of the children and ensure that we have the necessary equipment and resources to keep them safe. These include car seats for all children up to 4 feet 5 inches tall. For all trips in the car, I will ensure each child is securely strapped into their car seat and that the maximum number of passengers for the car is never exceeded.

More details about car safety and the use of public transport can be found in my Transporting Children Policy.

I will ensure that the ratio of adults to children on any outing will never be less than the statutory limit.

More details about how I ensure that children stay close to me while on outings, can be found in my Lost Child Policy. This also includes details of the procedures I would follow in the unlikely event that a child should go missing.

If you have any concerns regarding this policy, please discuss them with me.